



# Annual General Meeting Minutes

*Minutes of the Annual General Meeting held on Tuesday 18<sup>th</sup> February 2025 at 7.00pm in the library.*

**Item 1. Welcome & Attendees:**

Melanie Langley (ML), Ben Aurelie (BA), Brigid Jay (BJ), Courtney Anderton (CA), Karissa Gould (KG), Kym Jacobs (KJ), Rebecca Harris (RH), Rob Fairholme (RF), Samantha Byrne (SB), Tamara Higgins (TH), Teleri James (TJ), Elise de Haas (EDH)

**Item 2. Apologies:**

Nil

**Item 3. Confirmation of the minutes of previous meeting (Appendix 1):**

Resolution RES2025/03: *'That the minutes of the meeting of Woodvale Primary School P&C Association held on 26<sup>th</sup> November 2024 at 7.00pm be taken as read and confirmed as a true and accurate record.'*

Motion Raised: TH

Motion Carried: CA

**Item 4. Confirmation of the minutes of previous meeting (Appendix 2):**

Resolution RES2025/04: *'That the minutes of the Executive meeting of Woodvale Primary School P&C Association held on 14<sup>th</sup> February 2025 at 4.30pm be taken as read and confirmed as a true and accurate record.'*

Motion Raised: KJ

Motion Carried: BA

**Item 5. Business arising from previous minutes:**

Item No.	Action	Responsibility	Update/Comments
2023-16	Commence a Parent Professional Directory, to collate list of occupations that could assist the school community. To liaise with Janet from Reception		On Hold
2023-17	Raffle to be organized to setup to raffle off the West Coast Eagles jerseys. Ideas to be presented to Bec Holden – ideally early/mid next year.	Kym Jacobs	Setup on Humanitix Online auction On hold for early 2025
2024-02	Levi's Egg fundraiser to be coordinated for Term 2	Tamara Higgins	Closed
2024-07	Busy Bee to be scheduled for Spring. Details to be confirmed later.	Kym Jacobs	On Hold
2024-08	Volunteer group to be established in an application. Sarah to pick best appropriate software (all free)	Sarah Pearson	Mailbox access required. No update
2024-09	Mel to investigate insurance options for Year 5/6 Netball competition	Mel Langley	Outstanding. Need qualified first aider – senior first aid. On hold for 2025
2024-11	Sarah to donate vis vests for the disco	BJ	No update from SP – BJ to bring
2024-12	Jess: To donate \$100 for books and will offer to sponsor a colour (red) \$300 and support the school on a toilet refurbishment.	Jessica Stojkovski Cally McNeill	Closed
2024-13	Rebecca to investigate library bag option for Kindy students in 2025	Rebecca Harris	On Hold

2024-14	Provide P&C with an update on the ant infestation on the oval	Cally McNeill	Closed
2024-15	Election sausage sizzle scheduled for March 8 <sup>th</sup> Other options: cake sales, Bacon & Eggs sandwiches etc	Kym Jacobs	Closed
2024-16	Mel to provide more information about bike track, and early childhood area, including timeline, costings, scope etc	Cally McNeill	Closed
2024-17	Mel to provide an update on the monkey bar removal and damage to the bridge	Cally McNeill	Closed

**Item 6. Correspondence In & Out: (Appendix 3)**

Resolution RES2025/05: 'That the correspondence in/out for the period 03/09/24 – 21/10/24 to be received per the attached register.'

Motion Raised: RF

Motion Carried: RH

**Item 7. Treasurer's Report (Appendix 4):**

FINANCIAL SUMMARY	For the period	18/11/2024 to 13/02/2025
	Surplus for the period	\$1,311
	Funds contributed to the school for the period (detailed below)	-
<u>Net Surplus/(Deficit)</u>		<b>\$1,311</b>
<b>The Financial Position as at</b>	<b>13 February 2025</b>	
	Cash at Bank	\$45,895
	Funds previously allocated	\$36,155
<b>Total Funds Available</b>		<b>\$9,740</b>

Resolution RES2025/06: 'That the treasurer's report as at 13 February 2025 be adopted.'

Motion Raised: KJ

Motion Carried: BJ

**Item 8. Other Reports:**

Principal's Report (Appendix 5)

Resolution RES2025/07: 'That the principal's report for February 2025 be received.'

Motion Raised: TH

Motion Carried: KJ

President's Report (Appendix 6)

Resolution RES2025/08: 'That the President's report for February 2025 be received.'

Motion Raised: BA

Motion Carried: CA

**Item 9. General Business & Sub-Committee Updates:**

School Board:

- Two positions vacant at the moment.
- Meeting is scheduled for week 7 (17<sup>th</sup> March).
- Agenda: 2024 Annual Report review, mobile phone policy, and the Public School Review (Term 2).



Events:

- Election Sausage Sizzle/Bake Sale coming up (8<sup>th</sup> March).
- Parents can contribute to the sale, if providing an list of ingredients.
- Aim to finish by 1-2pm.
- Promotional materials required, including school doing a text.

Community:

- Stock is available from Mother's Day items (Moon and Back)
- Early bird offers available (will need to request at next meeting).
- Very little stock available, all cleared out.
- Recommend 500+ gifts.

Disco:

- No discos currently scheduled.
- Recommend being held 1 -2 times per year.

Book Fair:

- Leanne normally runs in Term 1 (1 day event), date to be confirmed.

Woodvale Dads:

- N/A

Other Fundraising:

- Photography Fundraiser:
  - o Brigid and Elise offered to run a session on weekend (15 mins slots).
  - o Ideally Mother's Day or Christmas event.
  - o Proposal to come back to the next meeting.

**Item 10. Any Other Business:**

1. Resolution RES2025/09: *"That we approve up to \$2,500 to cover the cost of fundraising activities associated with a sausage sizzle and bake sale at the State Election.*

Motion Raised: BJ

Motion Carried: TJ



**Item 11. Annual General Meeting: Nominations and Voting:**

		<b>Nominations:</b>	<b>Elected:</b>
<b>Executive Members</b>	President	Kym Jacobs	Kym Jacobs
	Vice President	Rebecca Harris	Rebecca Harris
	Secretary	Rebecca Harris	Rebecca Harris
	Treasurer	Sarah Pearson	Sarah Pearson
	Social Media	Elise de Haas	Elise de Haas
	Community	Alana Mevelman	Alana Mevelman
	Disco	Teleri James	Teleri James
	Book Fair	Brighid Jay	Brighid Jay
<b>Sub-Committee Members</b>	Events	Vacant	Vacant
	Treasurer Support	Vacant	Vacant
	Volunteer Coordinator	Sarah Pearson	Sarah Pearson
	General Members	Sam Byrne Rob Fairholme	

1. Resolution RES2025/10: *“That we appoint the elected members into their respective positions for the 2025 year.*

Motion Raised: TJ

Motion Carried: KJ

**Item 12. Next Meeting & Closure:**

The next General Meeting will be held on Tuesday 25<sup>th</sup> March 2025 at 7pm in the library.

The meeting was closed at 8:23pm.

Signed by:

Signed By:

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*Karissa Goold*

Kym Jacobs – President

Karissa Goold - Secretary



# General Meeting Minutes

*Minutes of the General Meeting held on Tuesday 26<sup>th</sup> November 2024 at 7.00pm in the library.*

## Item 1. Welcome & Attendees:

President – Kym Jacobs – meeting opens 7:03pm

Attendees: Kym Jacobs (KJ), Rebecca Harris (RH), Tamara Higgins (TH), Peta Cahill (PC), Teleri James (TJ), Courtney Anderton (CA), Kristie Ambrosrus, Samantha Byrne (SB), Melanie Langley (ML), Polly Bacon (PB) and Brigid Jay (BJ)

## Item 2. Apologies:

Karissa Goold, Sarah Pearson, Ben Aurelie, Rob Fairholme

## Item 3. Confirmation of the minutes of previous meeting (Appendix 1):

Resolution RES2024/55: *'That the minutes of the meeting of Woodvale Primary School P&C Association held on 22<sup>nd</sup> October 2024 at 7.00pm be taken as read and confirmed as a true and accurate record.'*

Motion Raised: TH

Motion Carried: KJ

## Item 4. Business arising from previous minutes:

Item No.	Action	Responsibility	Update/Comments
2023-16	Commence a Parent Professional Directory, to collate list of occupations that could assist the school community. To liase with Janet from Reception		On Hold
2023-17	Raffle to be organized to setup to raffle off the West Coast Eagles jerseys. Ideas to be presented to Bec Holden – ideally early/mid next year.	Karissa Goold	Setup on Humanitix Online auction On hold for early 2025
2024-02	Levi's Egg fundraiser to be coordinated for Term 2	Tamara Higgins	On Hold for 2025
2024-07	Busy Bee to be scheduled for Spring. Details to be confirmed later.	Kym Jacobs	Ideally Term 1
2024-08	Volunteer group to be established in an application. Sarah to pick best appropriate software (all free)	Sarah Pearson	Mailbox access required. No update
2024-09	Mel to investigate insurance options for Year 5/6 Netball competition	Mel Langley	Outstanding. Need qualified first aider – senior first aid. On hold for 2025
2024-11	Sarah to donate vis vests for the disco	Sarah Pearson	No update from SP – BJ to bring
2024-12	Jess: To donate \$100 for books and will offer to sponsor a colour (red) \$300 and support the school on a toilet refurbishment.	Jessica Stojkovski Cally McNeill	Committed \$100 to books And \$100 to colour run Election commitment ideas sent to Jess - toilet or playgroup or basketball court resurface
2024-13	Rebecca to investigate library bag option for Kindy students in 2025	Rebecca Harris	Low priority right now, look next year for following year
2024-14	Provide P&C with an update on the ant infestation on the oval	Cally McNeill	Oval is being sprayed, Mel meeting with the council to see if they can support the school to manage the oval. Committee hopes the new playground might help convince council to support.



2024-15	Election sausage sizzle scheduled for March 8 <sup>th</sup> Other options: cake sales, Bacon & Eggs sandwiches etc	Kym Jacobs	Early 2025 will seek volunteers Need to request for funding from P&C for sausages at first meeting. Cake sale donation by families. Posters at Woodvale boulevard to boost people coming.
2024-16	Mel to provide more information about bike track, and early childhood area, including timeline, costings, scope etc	Cally McNeill	Discussed as part of wishlist conversation
2024-17	Mel to provide an update on the monkey bar removal and damage to the bridge	Cally McNeill	Monkey bars repaired and replaced. Bridge under repair/repaired

**Item 5. Correspondence In & Out:**

Resolution RES2024/56: 'That the correspondence in/out for the period 21/10/24 – 18/11/24 to be received per the attached register.'

Motion Raised: TJ

Motion Carried: CA

**Item 6. Treasurer's Report (Appendix 3):**

FINANCIAL SUMMARY	For the period	21/10/2024 to 17/11/2024
	<i>Surplus for the period</i>	\$1,068
	<i>Funds contributed to the school for the period (detailed below)</i>	\$1,160
<u>Net Surplus/(Deficit)</u>		<b>\$9,192</b>
<b>The Financial Position as at</b>	<b>17 November 2024</b>	
	<i>Cash at Bank</i>	\$44,583
	<i>Funds previously allocated</i>	\$12,358
<b>Total Funds Available</b>		<b>\$32,225</b>

Resolution RES2024/57: 'That the treasurer's report as at 17 November 2024 be adopted.'

Motion Raised: KJ

Motion Carried: TH

**Item 7. Other Reports:**

Principal's Report (Appendix 4)

Resolution RES2024/58: 'That the principal's report for November 2024 be received.'

Motion Raised: BJ

Motion Carried: PB

President's Report (Appendix 5)

Resolution RES2024/59: 'That the Vice President's report for November 2024 be received.'

Motion Raised: RH

Motion Carried: PC

**Item 8. General Business & Sub-Committee Updates:**

School Board:

- Final Meeting held



- Two new members for early next year
- School Review main focus next year

Events:

- Colour Run – parents can bring shade, police coming, foam, y6 attending
- Christmas Carols

Community:

- Done for year

Disco:

- Done for year. Looking for new coordinators

Book Fair:

- Done

Woodvale Dads:

- Hoping for campout next year

Other Fundraising:

- Sell socks at Christmas carols

**Item 9. Any Other Business:**

1. Resolution RES2024/60: *“That we approve up to \$1,000 to cover the cost of fundraising activities associated with the Christmas Carols event.”*  
Motion Raised: KJ            Motion Carried: CA
2. Resolution RES2024/61: *“That we approve \$144.0 to cover the cost of WACCSO Insurance and Xero overspend for CY2024.”*  
Motion Raised: BJ            Motion Carried: PC
3. Resolution RES2024/62: *“That \$5,471.00 of un-spent funds are returned to the available funds balance for the purpose of reallocating.”*

*Note: Breakdown of expenses below:*

- |                                     |            |
|-------------------------------------|------------|
| - NFP Google Account & Domain Name: | \$112.00   |
| - Kindy Mud-Kitchen underspend:     | \$176.00   |
| - Music map underspend:             | \$85.00    |
| - Outdoor table underspend:         | \$98.00    |
| - ECE Bike track concreting:        | \$5,000.00 |

Motion Raised: TH            Motion Carried: PB

4. Resolution RES2024/63: *“That we approve \$2,150.00 to cover P&C Committee expenses for 2025.”*

*Note: Breakdown of expenses below:*

- |                                          |            |
|------------------------------------------|------------|
| - Xero software package costs:           | \$150.00   |
| - WACSSO Fees, Insurance and Conference: | \$1,800.00 |
| - General admin and stationery costs:    | \$200.00   |



Motion Raised: KJ

Motion Carried: TJ

5. Resolution RES2024/64: "That we approve spending of up to \$29,100 to cover the costs of various school wish-list items, as outlined in the table on appendix 6."

*Note: Breakdown of expenses below:*

- Class Consumable Budget (\$100 x 16)	\$1,600
- Additional ½ day chaplaincy for Sharon Warnes	\$11,000
- Interactive whiteboards (contribution towards \$35k)	\$15,000
- ECE Nature Playground Design Fee	\$1,500

Motion Raised: KJ

Motion Carried: RH

**Item 10. Next Meeting & Closure:**

The next Annual General Meeting will be held on Tuesday 18<sup>th</sup> February 2025 at 7pm in the library. The meeting was closed at 8:37pm.

Signed by:

Signed By:

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*Brighid Jay*

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Kym Jacobs – President

Brighid Jay – Acting Secretary





# Executive Meeting Minutes

*Minutes of the Executive Meeting held on Friday 14<sup>th</sup> February 2025 at 4.30pm on Microsoft Teams.*

**Item 1. Welcome & Attendees:**

Ben Aurelie (BA), Karissa Goold (KG), Kym Jacobs (KJ), Rebecca Harris (RH), Courtney Anderton (CA), Brigid Jay (BJ)

**Item 2. Apologies:**

Nil

**Item 3. Any Other Business:**

1. Resolution RES2025/01: *“That the executive team approve the financial statements, as prepared at 31 December 2025.” See Appendix 1 and Appendix 2*

Motion Raised: KJ

Motion Carried: BJ

2. Resolution RES2025/01: *“That in the executive team’s opinion, the association is solvent and there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.” See Appendix 3*

Motion Raised: BJ

Motion Carried: BA

**Item 4. Next Meeting & Closure:**

The next Annual General Meeting will be held on Tuesday 18<sup>th</sup> February 2025 at 7pm in the

library. The meeting was closed at 4.46pm

Signed by:

Signed By:

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Rebecca Harris – Vice President

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Karissa Goold - Secretary

# Financial Statements

Woodvale Primary School P&C Association INC

ABN 73 837 149 814

For the year ended 31 December 2024

**WOODVALE PRIMARY SCHOOL P&C ASSOCIATION INC**  
**STATEMENT BY MEMBERS OF COMMITTEE REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

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The committee has determined that the Association is not a reporting entity.

The committee has determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the accounts.

In the opinion of the committee, the accompanying accounts:

1. Present fairly the financial position of Woodvale Primary School P&C Association Inc. as at 31 December 2024 and the result of the Association for the year ended on that date is in accordance with the accounting policies outlined in Note 1 to the accounts.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

The statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:

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President

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Treasurer

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# Profit and Loss

## Woodvale Primary School P&C Association INC For the year ended 31 December 2024

	2024	2023
<b>Trading Income</b>		
Book Club Cash Collected	1,431	2,773
Community Committee Income	4,839	6,800
Community Donations	500	2,000
Disco Committee Income	6,721	9,736
Events Income	5,332	2,766
Colour Run Income	9,682	16,348
P&C Membership Fees	15	15
P&C Parent Contributions	11,104	11,586
Sport Day Revenue	1,654	-
<b>Total Trading Income</b>	<b>41,278</b>	<b>52,024</b>
<b>Gross Profit</b>	<b>41,278</b>	<b>52,024</b>
<b>Operating Expenses</b>		
Administration Costs	164	142
Book Club Cash Paid Out	1,431	2,773
Carols expenses	765	889
Community Committee Expenses	1,333	3,220
Disco Committee Expenses	2,886	5,603
Events expenses	2,144	1,771
Funds Donated to Woodvale Primary School	17,826	34,603
Insurance	120	120
Colour Run Expenses	1,293	8,086
Playground Maintenance & Upgrades	-	16,790
Sports Day Expenses	338	-
Ticket Fees	207	414
WACSSO Fees	1,622	1,118
<b>Total Operating Expenses</b>	<b>30,129</b>	<b>75,528</b>
<b>Net Profit</b>	<b>11,149</b>	<b>(23,504)</b>

# Balance Sheet

## Woodvale Primary School P&C Association INC As at 31 December 2024

	31 DEC 2024	31 DEC 2023
<b>Assets</b>		
<b>Bank</b>		
Cheque Account	45,776	34,627
<b>Total Bank</b>	<b>45,776</b>	<b>34,627</b>
<b>Current Assets</b>		
Unknown Deposits	-	-
<b>Total Current Assets</b>	<b>-</b>	<b>-</b>
<b>Total Assets</b>	<b>45,776</b>	<b>34,627</b>
<b>Net Assets</b>	<b>45,776</b>	<b>34,627</b>
<b>Equity</b>		
Current Year Earnings	11,149	(23,504)
Retained Earnings	34,627	58,131
<b>Total Equity</b>	<b>45,776</b>	<b>34,627</b>

**WOODVALE PRIMARY SCHOOL P&C ASSOCIATION INC**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

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**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

These financial statements are a special purpose financial report. The committee has determined that the Association is not a reporting entity and therefore there is no requirement to apply Accounting Standards and other mandatory professional reporting requirements in the preparation and presentation of these statements. Accordingly, no Australian Accounting Standards or other mandatory professional requirements have been intentionally applied.

The statements are also prepared on a cash basis for the records of the Association. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets. The accounting policies are consistent with the previous period unless otherwise stated.

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**WOODVALE PRIMARY SCHOOL P&C ASSOCIATION INC**  
**STATEMENT BY MEMBERS OF COMMITTEE REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

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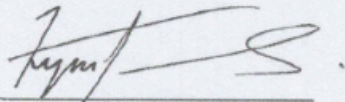
The committee has determined that the Association is not a reporting entity.

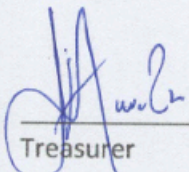
The committee has determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the accounts.

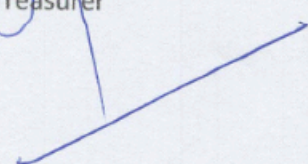
In the opinion of the committee, the accompanying accounts:

1. Present fairly the financial position of Woodvale Primary School P&C Association Inc. as at 31 December 2024 and the result of the Association for the year ended on that date is in accordance with the accounting policies outlined in Note 1 to the accounts.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

The statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:

  
\_\_\_\_\_  
President Kym Jacobs

  
\_\_\_\_\_  
Treasurer



# Solvency Statement Declaration

We, the Executive Committee of the Woodvale Primary School Parents and Citizens Association Inc. declare, at an Executive Committee meeting held on 14 / 02 / 2025, that having reviewed and considered the Associations' current and projected financial position, in the Executive Committee's opinion the Association is solvent and there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

Signed by the P&C President on 14 / 02 / 2025 (date), on behalf of the Executive Committee of the \_\_\_\_\_ Parents and Citizens Association Inc.

P&C President signature  \_\_\_\_\_

P&C President full name Kym Stephen Jacobs

A downloadable version of the Solvency Statement and Declaration is available on the WACSSO website, under templates and forms:

[www.wacssso.wa.edu.au/resources/pc-resources/](http://www.wacssso.wa.edu.au/resources/pc-resources/)





# **P&C Treasurer's Report - Feb 2025**

Woodvale Primary School P&C Association INC

ABN 73 837 149 814

For the period 18 November 2024 to 13 February 2025

Prepared by Ben Aurelie

# Profit and Loss

## Woodvale Primary School P&C Association INC

For the period 18 November 2024 to 13 February 2025

	18 NOV 2024-13 FEB 2025	YEAR TO DATE	2024
<b>Trading Income</b>			
Book Club Cash Collected	-	-	1,431
Community Committee Income	130	130	4,839
Community Donations	500	-	500
Disco Committee Income	-	-	6,721
Events Income	2,233	-	5,332
Colour Run Income	195	-	9,682
P&C Membership Fees	-	-	15
P&C Parent Contributions	380	-	11,104
Sport Day Revenue	-	-	1,654
<b>Total Trading Income</b>	<b>3,438</b>	<b>130</b>	<b>41,278</b>
<b>Gross Profit</b>	<b>3,438</b>	<b>130</b>	<b>41,278</b>
<b>Operating Expenses</b>			
Administration Costs	24	12	164
Book Club Cash Paid Out	-	-	1,431
Carols expenses	765	-	765
Community Committee Expenses	-	-	1,333
Disco Committee Expenses	-	-	2,886
Events expenses	1,038	-	2,144
Funds Donated to Woodvale Primary School	-	-	17,826
Insurance	-	-	120
Colour Run Expenses	300	-	1,293
Sports Day Expenses	-	-	338
Ticket Fees	-	-	207
WACSSO Fees	-	-	1,622
<b>Total Operating Expenses</b>	<b>2,127</b>	<b>12</b>	<b>30,129</b>
<b>Net Profit</b>	<b>1,312</b>	<b>118</b>	<b>11,149</b>

# Balance Sheet

## Woodvale Primary School P&C Association INC As at 14 February 2025

	14 FEB 2025	31 DEC 2024
<b>Assets</b>		
<b>Bank</b>		
Cheque Account	45,895	45,776
<b>Total Bank</b>	<b>45,895</b>	<b>45,776</b>
<b>Total Assets</b>	<b>45,895</b>	<b>45,776</b>
<b>Net Assets</b>	<b>45,895</b>	<b>45,776</b>
<b>Equity</b>		
Current Year Earnings	118	11,149
Retained Earnings	45,776	34,627
<b>Total Equity</b>	<b>45,895</b>	<b>45,776</b>

**Woodvale Primary School P&C INC****Treasurer's Report****Prepared for the General P&C Meeting to be held on Tuesday 18 February 2025**

<b>FINANCIAL SUMMARY</b>	<b>For the period</b>	<b>18/11/2024 to 13/02/2025</b>
	<i>Surplus for the period</i>	\$1,311
	<i>Funds contributed to the school for the period (detailed below)</i>	-
<b><u>Net Surplus/(Deficit)</u></b>		<b>\$1,311</b>
<b>The Financial Position as at</b>	<b>13 February 2025</b>	
	<i>Cash at Bank</i>	\$45,895
	<i>Funds previously allocated</i>	\$36,155
<b><u>Total Funds Available</u></b>		<b>\$9,740</b>

**Reports Attached:**

1. Xero 18/11/2024 to 13/02/2025 Income Statement with YTD Comparison;
2. Xero 13/02/2025 Financial Position Statement with 31/12/2024 Comparison; and
3. Summary of activities/revenue for the year to date.

**Revenue and Expenses for the period from 18/11/2024 to 13/02/2025:****Income:**

➤ Donation - Scott Edwardes (Christmas Carols)	\$500
➤ Colour Run 2024	\$195
➤ Christmas Carols 2024 sales	\$2,233
➤ P&C Parent Contributions	\$380
➤ Welcome Back BBQ sales	\$130

**Expenses:**

➤ Crazy socks purchase	\$1,038
➤ Xero Subscription fees (December 2024 & January 2025)	\$24
➤ Christmas Carols 2024 expenses	\$765
➤ Colour run 2024 expenses	\$300

**Financial Position as at 13 February 2025**

Refer to Xero reports for more details.





## Principal's Report for P&C AGM 2025

### 2024 Reflections

- Thank you to the P&C for all their hard work, expertise and time, particularly the executive committee members.

Our school staff and community would like to express our appreciation for the P&C's assistance with or provision of the following **events**:

- Welcome Back BBQ beverages.
- Faction Carnival Cake Stall & Sausage Sizzle.
- Book Fairs.
- Discos.
- Fun fundraising – funky socks.
- Mothers' and Fathers' Day Stalls.
- Cake stall at Kindy-Pre-primary Family Days.
- School promotion maildrop, Kindy Open Day and Orientation Days.
- Mr Barber's former student and parent Retirement afternoon tea.
- Colour Run!
- Carols Concert sausage sizzle, icy poles and drinks
- Numerous other incidental supports.

In 2024, P&C **funding** purchased...

- An additional half day per week for our Chaplain.
- BUZ resources for social and emotional learning.
- K/P outdoor mud kitchen.
- Classroom supplies for each classroom.
- Microphone stands.
- Sound system hire for Athletics Carnival.
- Large mat for Art classroom.
- 2 outdoor picnic tables for playtime games and activities and outdoor learning.
- 3 Monkeys PA system and updated speakers.

**Thank you for the 2025 Wishlist approved items** which will improve the learning environment and educational outcomes for our students.

- Class Consumable Budget (\$100 x 16) \$1,600
- Additional ½ day chaplaincy for Sharon Warnes \$11,000
- Interactive whiteboards (contribution towards \$35k) \$15,000
- ECE Nature Playground Design Fee \$1,500

### 2025

#### Woodvale Primary School

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- Positive start to the school year.
- Thank you to the P&C for your assistance with the Welcome Back BBQ sausage sizzle.
- Janet Vincent, our Manager of Corporate Services, and I met with a representative of the Joondalup City Council on Friday 14.02.25. We are in the process of applying for a shared use arrangement; however, he did advise our oval may be slightly too small for rental to sporting clubs. He advised that they are unable to recommend a solution for the ants, as the Council does not treat ovals for ants either, as it is impossible to prevent them from returning (with a vengeance). We will continue to liaise with Council re: the shared use arrangement.
- We have signed on with WePlaySport to provide before school basketball and after school soccer on a Friday. We will be applying for a grant of up to \$10 000 for community use of school sites.
- West Coast Eagles guernsey and signed picture still available for the P&C to raffle.



## **Presidents Report**

### **Week 3 Term 1 2025**

Back at it for 2025 and at the time of writing it, I am not sure if I am still going to be the President beyond the AGM. It has been a real learning curve since stepping into the role in August last year, and I really hope I've done it justice. Assuming I get to continue in this role for 2025, I would like to learn more and also provide an excellent atmosphere for this P&C to thrive. The committee is a time consuming role, and it's not for everyone. It takes it's toll on people's lives, family time, workloads, but for some people, the want to be involved in something that enriches their children's time at primary school is what drives them to push through all that. I am not someone who likes to take a back seat and let my fate sit in the hands of others. I have been involved in many clubs and committees over my adult life and it's something that one day, I would like to look back on fondly and remember the time I spent. I hope to find a group of like minded individuals to help make Woodvale Primary School a great place for our little people!

This year has started off well. I have had regular correspondence with Scott Edwardes, the Liberal member for Kingsley, about what an elected Liberal govt will provide to this school, and it's nice knowing I helped facilitate the recent announcement.

Also, Rebecca and I attended the State Election Forum hosted by WACCSO which gave us the chance as a P&C and as parents to listen to Minister for Education, as well as the Liberal, Greens and Nationals shadow ministers in what they plan to do going forward to help fix the education system for our kids, as well as making it attractive for teachers to stay in their roles, ultimately giving our kids the best chance at learning during their formative years. I walked away wishing there was more we could do for our kids, but knowing that it's bigger than anything I could ever imagine tackling, but being able to help here in this role, is something I can control.

The school hosted their Welcome Back BBQ last week and it was a great night. It was great to be able to cobble together a drink and ice cream stall to add to the event. It wasn't profitable, but I think it was important to do. Thanks to Sarah for coming to assist and my 13yr old daughter Summer for manning the drinks stand all evening!

Coming up next month is the State Election, and the P&C will be hosting a BBQ and Drinks and Bake stall in aid of raising funds. It's a huge opportunity for us and we will need all hands on deck to make it a success. More event announcements are to come, but we will be considering cutting down some of the duplicate events this year and maybe looking at some new ideas.

Lastly, I wanted to say a huge thank you again to our outgoing committee members, Ben, Tamara and Karissa. Their time spent in their roles has been a huge help, and they all leave huge shoes to fill, and good luck to the 2025 committee!

**Kym Jacobs**  
President